

HSK 2022



Research Conference

Abstract Submission Guidance & Information



Lindop Building, College Lane Campus, University of Hertfordshire, AL10 9AB

15th June 2022
10am - 4:30pm



https://www.health.herts.ac.uk/elearning/HSK_Research_Conference_2022/index.html

University of
Hertfordshire **UH**

HSK 2022 Call for Abstracts

The School of Health and Social Work Conference Committee invites abstracts for presentations, posters and Pecha Kucha at the HSK 2022: **The Annual HSK Research Conference**. HSK 2022 will be held on Wednesday 15th June 2022 at the Lindop Building, University of Hertfordshire, College Lane Campus. The main sessions will start at 10am.

Abstracts are invited for oral presentations, poster presentations and for the first time Pecha Kucha presentations. Please read the following pages carefully to ensure that your abstract submission is valid.

The call for abstracts is open to all HSK based staff, researchers, and post-graduate students who are undertaking health and/or social work/care-related research (whatever the project or programme and wherever it is based or being studied). Eligibility will also be extended to those who have completed a post-graduate research programme within the last 12 months.

You can follow the conference online with **#UHHSK2022**.



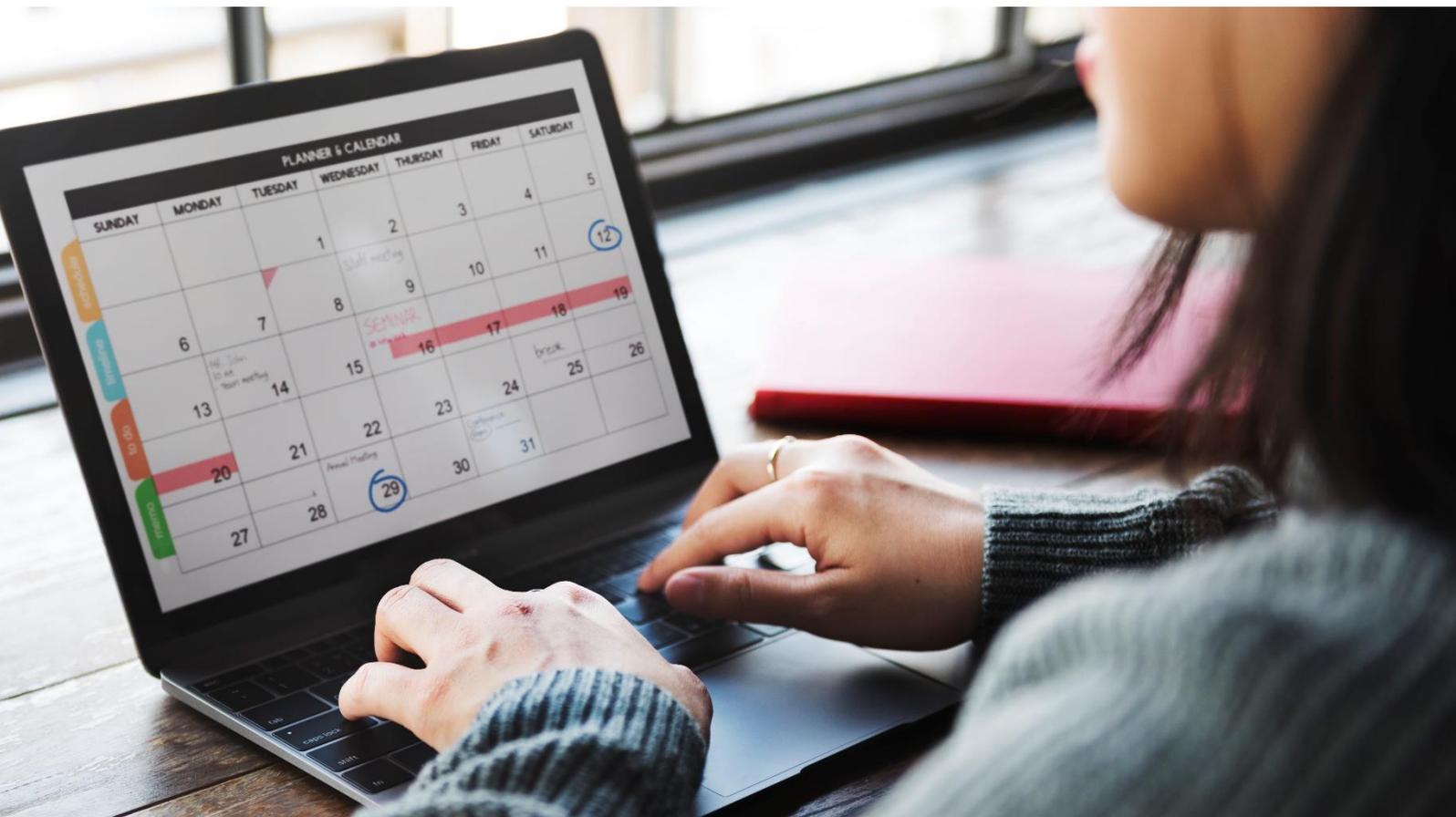
Contents

HSK 2022 Call for Abstracts	1
1. Timelines	3
2. Types of Abstracts	4
Abstracts for Oral Presentations	4
Pecha Kucha Presentations	5
Abstracts for Posters	5
10. Awards	6
11. Submission Guidelines	7
Language:	7
Submission Process:	7
Authors:	7
Length:	7
Abstract Template:	7
Spelling:	7
12. Abstract Selection	8
13. Presenter Registration	8
14. Publication of Abstracts	8
15. Presenting at the Conference	8
16. Publication of Conference Proceedings	9
17. Randomised Controlled Coffee Trial	9
18. Accessibility	10
19. Venue	10
20. Data Protection	10
21. Contacts	10
22. Example Abstract Submission Form	11

1. Timelines

4 th April 2022	Call for Abstracts announced and online submission open
2 nd May 2022	Abstract submission closes
16 th May 2022	Presenters notified of Acceptance/Rejection
25 th May 2022	Presenters must confirm conference attendance and register
8 th June 2022	Deadline for providing presentation content
15 th June 2022	HSK 2022

[Conference website](#)



2. Types of Abstracts

The HSK Conference Organising Committee are requesting abstracts oral presentations and poster displays that take a theoretically and methodologically sound approach of significance to the practice of health and social work and social care. We are looking for abstracts that capture innovation. Abstracts may focus on empirical research, policy or practice, or be concerned with an underpinning theoretical framework.

Please include the following, as appropriate.

1. Your justification for the study
2. Your conceptual and theoretical framework
3. The hypothesis or aims/objectives
4. Consideration of relevant literature
5. Explanation of the chosen research methodology and design
6. A statement about the ethical conduct of the study
7. An explanation of the data collection phase
8. Presentation of the results/findings
9. Relevance of the findings for policy and/or practice.

Abstracts for Oral Presentations

Oral Presentations will be 20 minutes duration in total consisting of the following format:

- 1 x 15 minute presentation with a 5 minute allowance for questions/discussion.

Parallel sessions may run therefore it is critical when planning your presentation that you do not exceed your allotted time. Chairs will adhere to the schedule for the session when you come to present.

Pecha Kucha Presentations

Pecha Kucha presentations are Japanese for '*chit-chat*' and will be 6 minutes 40 seconds duration in total consisting of the following format:

- 20 slides that are each displayed for precisely 20 seconds each.
- Each slide must be set to advance at 20 seconds for the presenter, you will have no control over the advancement of the slides.
- The first slide must include the title of your presentation, your name and any disclosure statements. The remaining 19 slides are used to convey your topic.
- Static slides only can be used – no transitions such as fading, moving or sliding.
- Less is more in Pecha Kucha presentations

Pecha Kucha Presentations will be pre-recorded followed by a live Q&A time after. Details on [how to record a PowerPoint slide narration](#) can be found on the University of Hertfordshire shared drive.

Abstracts for Posters

Abstracts for Posters that are accepted by the Conference Organising Committee will be invited to bring and display their poster on the day during the event. Authors should be prepared to stand by and discuss their poster with delegates during the breaks. This provides presenters with an excellent opportunity to interact with delegates and to see other posters. As a general rule, posters should be vibrant and visually stimulating with clear aims, objectives and a take home message for the HSK community. Pdf versions will need to be sent to the Organising Committee if excepted.

The author is responsible for producing the poster in both the following formats:

- Printed Portrait A1 size A1 size, 594mm x 841mm, 23.4 inches x 33.1 inches.
- Electronic pdf format.

10. Awards

All poster displayed will be judged on the day by Becky Scott (HSK information manager) and awards presented at the end of the conference.

Further information will be available in due course.



11. Submission Guidelines

The Organising Committee actively encourages early abstract submission in order to avoid any last-minute rush. Multiple submissions from the same author are welcomed and it is important that you read and comply with the following information and guidelines.

Language:

All abstracts must be written in plain English.

Submission Process:

Abstracts can only be submitted online via the [abstract submission form](#).

Authors:

Any number of authors can be submitted per abstract. The presenting author will automatically be listed first and should also be the contact author. The presenter's full name and contact details should be submitted.

Length:

The Abstract title is limited to 25 words and the Abstract text should not exceed 250 words. Author names and affiliations are not part of the Abstract text and are not counted in the 250 word limit.

Abstract Template:

Abstracts can only be submitted online using the specified template. An example of the template is provided at the end of the document to aid your completion.

Spelling:

All Abstracts will be reproduced as typed by the author submitting the Abstract therefore care should be taken to avoid any errors in content including spelling or grammar.

12. Abstract Selection

All submitted Abstracts are to be reviewed by members of the Conference Planning Committee. Selection criteria include proposed content, innovative solutions and relevance to the wider HSK community. The Conference Planning Committee's decision is final.

Notification of Acceptance or Rejection of Abstracts will be sent to the submitting (corresponding) author / presenter as shown in the Timelines section of this document. Please note that the presenting author will be receiving the notification e-mails and is responsible for informing all co-authors of the status of the Abstract. The date and time of the session to which your Abstract has been allocated will be available on the conference website.

If an individual submits multiple abstracts and more than one abstract is accepted for presentation, the Conference Planning Committee will attempt to schedule the presentations to prevent time conflicts for the presenter. Oral speakers will present live to an audience.

13. Presenter Registration

If your Abstract is accepted, the author commits him/herself to present/display his/her work at HSK 2022. Presenters of accepted abstracts must [register](#) for the conference within the time shown in the Timelines section of this document otherwise the Organising Committee reserve the right to remove the session/Poster from the agenda.

14. Publication of Abstracts

All accepted abstracts will be published on the HSK Research [Conference website](#) in advance of the conference.

15. Presenting at the Conference

Oral presentations will be to a live audience and will be recorded. The conference organisers will load all presentations in advance on conference computers. Presenters will not be allowed to use their own devices and under no circumstances may your presentation last longer than your allocated time. Presenters will be asked to stop if the allotted time is exceeded.

16. Publication of Conference Proceedings

All presentations, and posters presented at the conference will be published on the HSK Research [Conference website](#). Presentations must be submitted in advance of the conference in line with the timelines previously outlined.

17. Randomised Controlled Coffee Trial

The HSK Conference will feature a Randomised Coffee Trial (RCT). Delegates wishing to participate will be matched at random to have a face-to-face conversation over a free coffee on any research subject that they wish. The purpose of the RCT is to connect people who may never normally get to meet and talk, helping to build the HSK research community and enable potential collaboration and synergies between their work.

If you wish to participate in the RCT please ensure that you select this option when [registering](#) for the conference. Drinking coffee is not in the eligibility criteria!



18. Accessibility

The Conference Organising Committee strives to make HSK 2022 an accessible, inclusive conference. Please contact a member of the organising committee if you wish to discuss individual arrangements.

19. Venue

The conference will take place in Building Room 154, Lindop Building, University of Hertfordshire, College Lane Campus, Hatfield, Hertfordshire, AL10 9AB. Maps and directions are available on the University of Hertfordshire [College Lane Campus webpage](#).

20. Data Protection

The University of Hertfordshire HSK Research Conference will use your personal data only for purposes connected with the conference. No details will be passed to any third parties.

21. Contacts

If you would like to discuss an abstract idea or would like more information please do not hesitate to contact a member of the Organising Committee via email:

Dr Rosemary Godbold	PGR Tutor	r.godbold@herts.ac.uk
Dr Chaz Simpson	Docs Programme Lead	c.m.simpson@herts.ac.uk
Richard Matovu	Assistant Educational Technologist	r.matovu2@herts.ac.uk
Dr Suzi Alexander	Research Administrator	s.alexander6@herts.ac.uk
Sally Humphreys	PhD Student	s.k.humphreys@herts.ac.uk



22. Example Abstract Submission Form

Presenter First name	Presenter Second Surname
Affiliation:	
Email address	
Other Authors	
Type of presentation preferred Paper Poster Pecha Kucha Don't mind	Student Staff
Title of paper / poster (max 25 words)	
Abstract (max 250 words)	